

**Internal Audit Operational Plan - Year 2006/07**

<b>Major Financial Systems</b>		<b>Planned Days</b>
D528	Asset Management	15.00
D009	Council Tax	4.00
D505	Creditor Payments	4.00
M008	Fraud & Corruption	22.00
D003	Housing Benefits & Council Tax Benefits	25.00
A001	Housing Rents	5.00
D006	Income Management	15.00
D010	NNDR	4.00
D509	Payroll	4.00
D001	Sundry Debtors	4.00
D514	Treasury Management	4.00
<b>Totals for Major Financial Systems</b>		<b>106.00</b>
<b>Secondary Financial Systems</b>		<b>Planned Days</b>
E010	Stores	10.00
D516	Value Added Tax	10.00
<b>Totals for Secondary Financial Systems</b>		<b>20.00</b>
<b>Operational Audits</b>		<b>Planned Days</b>
C002	Building Control	10.00
B102	Car Parking- Provision & Control	10.00
D160	Elections & Electoral Registration	10.00
B011	Environmental Protection	15.00
D161	Facilities Management	15.00
A054	Homelessness & Housing Advice	12.00
A012	Housing Repair & Maintenance Services	12.00
B051	Licensing	12.00
B004	Refuse Collection & Recycling	15.00
A052	Renewal (Strategic Housing)	15.00
B003	Street Cleansing	15.00
C110	Tourism - Promotion & Facilities	12.00
<b>Totals for Operational Audits</b>		<b>153.00</b>
<b>Computer Audits</b>		<b>Planned Days</b>
D301	Information & Communications Technology Audit	50.00
<b>Totals for Computer Audits</b>		<b>50.00</b>

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<b>Management Arrangements</b>	<b>Planned Days</b>
M007 Corporate Governance	40.00
M016 Legality Issues	15.00
M015 Partnership Arrangements	20.00
M013 Performance Management	25.00
M018 Risk Management	20.00
B111 Transport Policy & Strategy	15.00
P001 Workforce Management Strategy	15.00
<b>Totals for Management Arrangements</b>	<b>150.00</b>
<b>Advice and Support</b>	<b>Planned Days</b>
F001 Advice	100.00
K002 Project Support	60.00
K001 Support Work	25.00
<b>Totals for Advice and Support</b>	<b>185.00</b>
<b>Efficiency &amp; Value For Money</b>	<b>Planned Days</b>
V002 Efficiency & VFM Projects	20.00
V001 Efficiency & VFM Strategies	20.00
V003 Specific Efficiency & VFM Reviews	20.00
<b>Totals for Efficiency &amp; Value For Money</b>	<b>60.00</b>
<b>Non Audit Work</b>	<b>Planned Days</b>
H001 Non Audit Duties	5.00
<b>Totals for Non Audit Work</b>	<b>5.00</b>
<b>Audit Planning and Monitoring</b>	<b>Planned Days</b>
Y001 Audit Planning and Monitoring	30.00
Y002 Committee Work	15.00
<b>Totals for Audit Planning and Monitoring</b>	<b>45.00</b>
<b>Contingencies</b>	<b>Planned Days</b>
S004 General Contingency	45.00
S001 Investigations	35.00
S002 Provision for Follow Up Reviews	70.00
<b>Totals for Contingencies</b>	<b>150.00</b>
<b>Totals for 2006/07</b>	<b>924.00</b>